

STANBERRY R-II SCHOOL DISTRICT

COMPUTER AND INTERNET ACCEPTABLE USE AGREEMENT

PLEASE READ THIS DOCUMENT CAREFULLY BEFORE SIGNING

Internet access is a privilege available to teachers in the Stanberry R-II School District. We are very pleased to have this access at Stanberry R-II and believe the Stanberry Internet Connection (SIC) offers vast, diverse, and unique resources to both students and staff. Our goal in providing this service to teachers and students is to promote educational excellence by facilitating resource sharing, innovation, and communication.

The SIC is an electronic network through MOREnet that offers access to the Internet as well as electronic connection to other schools and educational institutions in the state of Missouri. The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Teachers have access to

- Electronic mail communication with people all over the world.
- Information and news from government sources, research institutions, and other sources.
- Public domain software and shareware of all types.
- Selected discussion groups on a wide range of topics.
- Many public and private libraries, the Library of Congress, and the Educational Resources Information Clearinghouses (ERIC).

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of a school setting. On a global network it is impossible to control all materials, and an industrious user may discover controversial information. We (Stanberry R-II) firmly believe that the valuable information and interaction available on this world wide network far outweigh the possibility that users may procure material that is not consistent with the educational goals of the district.

Life is a series of choices and consequences. Stanberry R-II has chosen to make the Internet resources available to students. The consequence is that students will have access to far more information than if they had to rely on the school's library. If a student chooses to use these resources for finding information that will be of assistance in learning, the consequence will be continued access to the Internet. If a Stanberry R-II student chooses to access resources that are objectionable, adult-oriented, or restricted, the consequence will be suspension or termination of access privileges, with the length of the suspension or termination to be determined by the building principal. The signatures at the end of this document indicate each party who signed has read the terms and conditions carefully and understands the significance.

STANBERRY R-II INTERNET CONNECTION (SIC) TERMS AND CONDITIONS

1. **ACCEPTABLE USE** – The original purpose of the Internet was, and largely still is, to support research and education in and among academic institutions in the United States by providing access to unique resources and the opportunity for collaborative work. The use of school computers must support education and research consistent with the educational objectives of Stanberry R-II. Use of another organization’s network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.

2. **NETWORK ETIQUETTE** – Users are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:
 - Be polite. Do not get abusive in your messages to others.

 - Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.

 - Do not reveal personal addresses, phone numbers, or passwords of students, teacher, administrators, or other staff of Stanberry R-II, including you.

 - Email usage: Teachers have access to email through MORENet services. Email is monitored, and if abused, privileges can be revoked at the discretion of the administration. Electronic mail is not guaranteed to be private. People who operate the system do have access to email and are subject to review by District and school personnel. Messages relating to or in support of illegal activities may be reported to the authorities.

 - Do not use the network in such a way that you would disrupt the use of the network by other users to include electronic devices as deemed by administration.

 - All communications and information accessible via the network should be assumed to be private property (i.e. copyrighted).

 - Hate mail, harassment, discriminatory remarks, and other antisocial behaviors are prohibited on the network. Therefore, any messages should not contain profanity, obscene comments, sexually explicit material, and expressions of bigotry or hate.

 - Chat rooms are not allowed with the exception of those bulletin boards or “chat” groups that are created by teachers for specific instructional purposes or employees for specific work related communications.

 - From time to time, Stanberry R-II system administrators will make determinations on whether specific uses of the network are consistent with the acceptable use practice.

3. **PRIVILEGES** – The use of SIC is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, as stated above. Each teacher who is allowed access will have completed orientation pertaining to the proper use of the SIC. Specific orientation will be decided upon by the Stanberry R-II Administration in conjunction with the Stanberry R-II Technology Committee.
4. **ACCURACY OF INFORMATION** – Use of information obtained via the Internet is at your own risk. Stanberry R-II School District specifically denies any responsibility for the accuracy or quality of information through District accounts. Information (including text, graphics, video, etc.) from the Internet sources used in student papers and reports should be cited the same as references to printed materials.
5. **SECURITY**- Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you are to notify administration. Do not demonstrate the problem with other users. Users shall not intentionally seek information on, obtain copies, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network. Attempts to gain unauthorized access to system programs or computer equipment will result in cancellation of user privileges. Downloading of information onto the hard drives of Stanberry R-II computers is prohibited unless classroom related. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to District computers.

Do not use another individual's account without express written permission of the account holder.

Attempts to log onto the Internet as system administrator will result in cancellation of user privileges.

6. **VANDALISM, HARASSMENT, AND HACKING** – Vandalism, harassment, and/or hacking will result in loss of all computer privileges as well as disciplinary action cited in the student handbook and legal referral. Vandalism is defined as any malicious attempt to harm, modify, or destroy computer hardware, data of another user, or of any other agencies or networks that are connected to the SIC or the MOREnet Internet connection. This includes, but is not limited to, the uploading or creation of computer viruses. Harassment is defined as the persistent annoyance of another user, or the interference of another user's work. Harassment includes, but is not limited to, the sending of unwanted mail. Hacking may be described as the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the District.
7. **PROCEDURES FOR USE** – Student users must always get permission from their instructors before using the network or assessing any specific file or application. Follow all written and oral classroom instructions. All users have the same right to use the equipment. Therefore, users shall not play games or use the computer resources for non-academic activities when other users require the system for academic purposes. In addition, users shall not waste nor take supplies, such as paper and printer cartridges, that are provided by the District. All users agree to talk softly and work in a way that will not disturb other users.

8. **ENCOUNTER OF CONTROVERSIAL MATERIAL** – Users may encounter materials, that are controversial and that users, parents, teachers or administrators may consider inappropriate or offensive. However, on a global network it is impossible to control effectively the content of data and a user may discover controversial material. It is the user’s responsibility not to initiate access to such material. Any decision by Stanberry R-II to restrict access to Internet material shall not be deemed to impose any duty on Stanberry R-II to regulate the content of material on the Internet.
9. **MONITORING** – The Stanberry R-II administration reserves the right to review any material on user accounts and to monitor fileserver space in order to make determinations on whether specific uses of the network are inappropriate.
10. **INAPPROPRIATE USE** – Technology measures shall be used to block or filter Internet or other forms of electronic communication access to inappropriate information. Specifically, as required by the Children’s Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, such measures may be disabled, in the case of minors, or minimized only for bona fide research purposes. District administrators will judge what inappropriate use is. The administration of Stanberry R-II will suspend or terminate computer use of any user who violates these acceptable use practices.
11. **WEB PAGE** – The Stanberry R-II School District displays student pictures and names as a method of rewarding participation in academic and activities. No personal information is ever given with the names or pictures. If you do not want your picture or name honored on the district’s web page, please indicate your objection on the acceptable use agreement when signing.
12. **EXCEPTIONS OF TERMS AND CONDITIONS** – All terms and conditions as stated in this document are applicable to the Stanberry Internet Connection (SIC). These terms and conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and understandings of the parties.

**STANBERRY R-II INTERNET CONNECTION
ACCEPTABLE USE AGREEMENT**

REQUIRED SIGNATURES

STAFF

I have read the Stanberry Internet Connection (SIS) Terms and Conditions. I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the contract provisions will result in disciplinary action, the revoking of my user account, and/or appropriate legal action. I also agree to report any misuse of the information system to the District Administration. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. All the rules of conduct described in the Teacher/Student handbook apply.

Staff Signature_____

Date_____